## Mary Pasillas

**From:** Jon Messick
**Sent:** Tuesday, September 22, 2026 8:41 AM
**To:** Mary Pasillas
**Subject:** RE: Distribution of District Priority Funds

Yes this is what I have requested. Thanks, Jon

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**From:** Mary Pasillas <mpasillas@yuba.gov>
**Sent:** Wednesday, September 16, 2026 9:07 AM
**To:** Jon Messick <jmessick@yuba.gov>
**Subject:** Distribution of District Priority Funds

Good morning Jon,

Per our conversation yesterday – you have requested your District 5 DP Funds to be issued to the following entities:

Yuba County Public Works – For District 5 Community Events – (Misc. equipment) - $5000. Craig Herbert
~~Smartsville Church Restoration Committee – Church Restoration - $5,000. Janet Burton~~
~~Loma Rica Hall Restoration - $5000. Anita Baker~~

Can you please confirm this.

Thank you,

Mary

**Mary Pasillas**
**Clerk of the Board of Supervisors**
915 8th Street, Suite 109
Marysville, CA 95901
Office: (530) 749-7510
Cell: (530) 632-2981
mpasillas@yuba.gov

Yuba COUNTY

# Yuba County Board of Supervisors
# District Priorities Fund
# Application/Agreement

Each member of the Board of Supervisors ("Board") has an approved District Priorities Funds (DPF) allocation to be spent in the current fiscal year. DPF funds are intended to augment the efforts of community organizations, non-profits, county departments, and government agencies to benefit residents, neighborhoods and communities in Yuba County. All awards must be approved by a majority vote of the Board in a public meeting. All funds awarded must serve a public purpose. This application is for public or private community groups and non-profit agencies located in or providing services within the County. Please complete all sections of this form and submit it to your District Supervisor's Office. Districts may establish application requirements, submittal deadlines and require additional information.

DPF are governed by the attached District Priorities Fund Policy.

## 1. Applicant Information

- **Name of Organization:**
  Yuba County Public Works
- **Contact Person:**
  Craig Herbert
- **Email Address:**
  cherbert@yuba.gov
- **Phone Number:**
  530 749-5417
- **Mailing Address:**
  915 8th Street, Suite 125
  Marysville, CA 95901

## 2. Project Details

- **Project Title:**
  Miscellaneous Charitable and Community Events
- **Amount of Funding Requested:** $ 5000
- **Physical Address of Project/Program/Event:**
  Various locations throughout District 5

- **Description of Project/Program/Event:** *(Please provide a detailed description of your project, including its primary activities and goals.)*

  To provide signage, message boards, traffic control devices, light towers, labor, etc. for various community events such as Community Fair, non-profit benefit events, school festivals, parades, cleanup events, etc.

**3. Community Impact**

- **Project Benefits to the Public & Organization Objective:** *(Explain how this project will benefit the community and how it aligns with your organization's mission.)*
  Gives notifications of events in the communities as well as providing traffic control measures for public safety.

- **Areas Served:** *(List the specific cities, towns, or communities that will be served by this project.)*
  District 5, Loma Rica, Brownsville, Browns Valley, Smartsville, Hallwod, etc.
- **Population Served:** *(Describe the primary demographic or group that will be served (e.g., seniors, youth, low-income families, etc.)*
  Benefits people of all ages

**4. Funding Requirements & Acknowledgment**

As a condition of receiving funds, the applicant organization agrees to the following terms:

- **Documentation of Funds:** The recipient organization must maintain detailed records, including receipts and invoices, documenting how all grant funds were expended. These records must be provided to the County and maintained for a period of (3) three years.

- **Final Report:** A final written report detailing the project's outcomes and the use of funds must be submitted to the District Office and CAO's Office no later than **60 days** after the funds have been used or annually until complete if the award is over $5,000 and not

entirely spent in the fiscal year (July 1 - June 30) it was awarded. Report must include actual or copies of receipts. Failure to comply will trigger repayment of funds to the County.

- **Tax Reporting:** Once approved by the Board, the recipient will be required to submit a W-9. All recipients of awards are subject to tax reporting requirements and will receive a Form 1099-G for the value of the award if required by the Internal Revenue Service (IRS). It is the responsibility of the award recipient to report this income accurately on their federal tax returns.

- **Indemnification:** The applicant organization agrees to indemnify, defend, and hold harmless the County of Yuba, its Board of Supervisors, officers, employees, volunteers, and agents, from and against any and all claims, loss, damages, injury, liability, costs, and attorneys fees, however caused, resulting from or arising out of, the use of any District Priorities Funds awarded to the applicant organization as a result of this application.

- **Final Agreement:** This application represents the final agreement of the parties regarding the subject matter and may be amended only in writing signed by both parties.

By signing below, the authorized representative of the applicant organization acknowledges and agrees to comply with all the requirements set forth in this application and the District Priorities Fund Policy.

- **Signature of Authorized Representative:**
  Craig Herbert Digitally signed by Craig Herbert Date: 2026.09.15 12:15:06 -07'00'
- **Printed Name:**
  Craig Herbert
- **Title:**
  Deputy Director of Public Works - Construction
- **Date:**
  9/15/2026

# MINUTE ORDER

## YUBA COUNTY BOARD OF SUPERVISORS

## OCTOBER 13, 2026

504-2026 Board of Supervisors: Approve distribution of the District Five (5) District Priority funds to Yuba County Public Works in the amount of $5,000 from the fiscal year 2026-27, and make a finding of public purpose that the expenditure of funds will meet the social needs of the population of the County, promoting clear communication, orderly traffic flow during events and public safety. (Five minute estimate) Supervisor Messick provided a brief recap.

MOTION: Move to Approve
MOVED: Jon Messick SECOND: Renick House
YES: Andy Vasquez, Renick House, Seth Fuhrer, Gary Bradford, Jon Messick
NOES: None
ABSTAIN: None
ABSENT: None

Approved via unanimous Vote

The foregoing is an accurate statement of the action taken on the above date and entered in the Official Minutes of the Board of Supervisors of the County of Yuba, State of California.

ATTEST: Mary Pasillas
CLERK OF THE BOARD OF SUPERVISORS

Mary Pasillas

By: Mary Pasillas

Distribution CAO- Michelle Logan
Dated: October 13, 2026